

Minutes of Kirk Ireton Neighbourhood Plan Meeting held at Village Hall Wednesday 25th November 2015

1. Present:, Irene Dougan, Nick Delves, Gill Lockett, Rad Neville, Nigel Hallisey, Mac Maclennan, Chris Marsh, Crewenna Dymond, Jeremy Butt, Mike Glendinning, Jan Hall

2. Apologies: Nick Lockett, John Blackwall Niamh Goulder, John Kippax, Maurice Coey, Penny Glendinning.

3. Agenda Alterations: Questionnaire to become item 5.

4. Minutes of the last meeting Rad N requested omit 'This would mark a change in the previous settlement boundary line.' With this deletion the minutes were approved.

5. Questionnaire:

Crewenna D offered to help with creating the questionnaire. As Head of Volunteers at YHA HQ she works all the time with SurveyMonkey and designs and uses data from questionnaires. She said:

Practise using SurveyMonkey for ourselves – ten questions are free.

You can have a closed survey – you can add a distribution list in SurveyMonkey

Or an open link – can be used as many times as they like per e-mail address

Results are recorded going along. Just log in to see results question by question or see summary of an individual's reply

To avoid duplication ask for one reply only per person either online or on paper.

Paper responses would have to be entered manually on-line by a volunteer.

To encourage participation we need to target hard to reach groups eg young and old by asking them especially / offer to go to their house to help. Take the survey to village shop / pub / school / church / club meetings etc.

In the introduction to the survey we need to state how long the survey will take and how we will use the information.

Group questions together, designs include tick box/ranking and open responses.

The Crich survey uses maps and pictures. The meeting asked Crewenna D to find out if that is possible with SurveyMonkey. Or shall we send them separately by e-mail with a link to SurveyMonkey.

Rad N asked what age limit we have for responses.

Jeremy B: the Local Plan leaflet asked six questions. Can we be that brief too?

Jeremy B proposed that there should be introductory copy along the lines of the Local Plan leaflet and the a few short questions.

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5.1. Questionnaire - Ideas from Working Groups

Built Environment /Amenities / Nat Environment have met to discuss questions.

The meeting discussed these areas and decided that the questionnaire needed responses only on Built Environment. Other areas all fed back to Built Environment such as broadband influencing working potential but would not feature in planning law.

To keep the questionnaire brief we should concentrate on Built Environment questions.

Rad N and Jan H from the Built Environment Group proposed a draft set of questions. See attached. The meeting went through the draft and made amendments. Rad N offered to work them in to a draft questionnaire.

Nick D asked for the draft to be sent to him Jan H and Gill L.

6. Treasurers Report:

After payment for Village Hall bookings and payments to Joe D and out of pocket expenses for photocopying etc there remains £46 balance. Mac M will provide a spread sheet to the Parish Council. He consulted with Nick D about the next tranche of grant money for more VH meetings survey printing and specialist support. They agreed to ask for a further £1952.

7. AOB:

Rad N and Jan H said how Chris Collison may be available to “health check” our draft Plan before it is submitted for scrutiny. He is the Examiner for Neighbourhood Plans.

Next Meeting: Wednesday December 16, 7.30pm at the Village Hall

The meeting was closed by Nick D at 9.05pm