

**Minutes of Kirk Ireton Neighbourhood Plan Steering Group
Meeting held at the Village Hall 7.30pm Thursday 15th September 2016**

1. Present

Nick Delves, Joe Dugdale, Rad Neville, Jan Hall, Irene Dougan, Maurice Coey, Neville Taylor, Gill Lockett, John Kippax, Jeremy Butt, Niamh Goulder

2. Apologies

Nigel Hallisay

3. Agenda Alterations

None

4. Minutes of the last meeting

The Minutes of the meeting held on 4th August were approved.

5. Develop the Proposals

During this part of the meeting Steering Group members volunteered to research and write the various required sections.

Rad N presented a first draft for the layout of our Neighbourhood Plan. He had referred to the Bradwell and Idridgehay NP's as models.

Suggested Layout:

Contents, Headline Vision for Kirk Ireton, Introduction and Acknowledgements, Map of the Neighbourhood Plan Area, Kirk Ireton History, Planning History, Summary of Collected Data, Full Vision Statement, Policies, Glossary.

Joe D said there is a legal requirement for two further appendices:
A 'Consultation Statement' and a 'Condition Statement'.

- **Introduction and Acknowledgements**

Action: Nick D & Jan H to write first draft.

- **Kirk Ireton History**

Brief paragraphs on the past with up to date picture of what the community contains now.

Action: Irene D to do.

- **Planning History**

There is a lot to record. We have been forming our NP while the Local Authority's Local Plan has been rapidly evolving. The Local Plan has developed through many stages which include: 'Landscape Sensitivity Studies' and 'Settlement Hierarchy' reports.

Action: John K to do.

- **Summary of Collected Data**

We need to summarise the data gathered from the questionnaire for inclusion in the plan.

Action: Maurice C to do.

- **Full Vision Statement**

Joe D said we will need to revise our earlier 'Vision Statement' from 2014.

Action: Mac M to

- **Consultation Statement**

This should contain: A detailed calendar of events, who attended, what data was collected.

Action: Nick D, Jan H & Gill L.

- **Condition Statement**

This demonstrates how our Plan fits into the legal framework.

We should find generic copy to customise from other NP's.

Action: Joe D to source a specimen basic 'Conditions Statement'.

Policies

- **The Structure of our Policies**

Joe D explained each policy should have four parts:

- i) Objective.
- ii) Policy
- iii) Supporting data gathered during the NP process – e.g. the Questionnaire results.
- iv) Links to Local Plan (using the latest draft), the Conservation Area Appraisal and any other officially produced research which demonstrates why our policy is in line with, or at least not strategically opposed to, current planning policy.

Rad N presented our draft outline policies and the Steering Group discussed amendments and additions to those minuted in our NP meeting of 4th Aug.

- **2nd Homes**

Data in NP to include how Kirk Ireton's percentage of 2nd homes compares with other settlements in Derbyshire.

Action: Joe D to e-mail Mike Hase on latest Local Plan approach to 2nd homes

- **Apply principles of the Conservation Appraisal to NP area**

NP policy is drawing on the 'Conservation Area Character Appraisal', as a key source document. We discussed applying some of the principles of development within the 'Conservation Area Appraisal' to the whole NP area.

Action: Joe D to e-mail Mike Hase on whether this is feasible.

- **Unsustainable demolition of property**

There was a discussion on how to curb the demolition of sound houses in order to exploit the development of gardens and land.

- **Type of Housing**

Our NP should encourage an inclusive mix of people in the community although there is a clear mandate against Housing Association property as the existing ones are very difficult to let out and often remain empty for long periods.

- **Protection of Views & Footpaths**

These are covered in detail in 'Conservation Area Character Appraisal'.

Our NP should also refer to the 'Guidelines for Landscape and Visual Impact Assessment' by the Landscape Institute.

Action: Jan H to research and suggest policy.

- **The Village Field**

Any development or building should enhance its current use as a recreational park and community asset.

- **Do not permit wind farms / caravan parks / industrial farming.**

We need to define what we mean by 'Industrial farming'. This possibly needs to be defined and specified by the size of buildings, numbers of vehicles per day, and noise levels?

- **Amenities such as Shop and pub**

No clear decision on policy area here

Joe D said we were well on the way to gathering our findings into a policy document. We must remember to include graphs, illustrations and photos to make it readable. We must write policy to fit the objective.

Next Steps :

- Individuals to present drafts of each section outlined above at the next meeting. Rad N to draft the policies for discussion at the next meeting.
- First draft will be shown to the Village during a Consultation
- Submit to the Examiner
- Post examination revisions then final version to go to Referendum within 3 months

6. Finance

No change from previous meeting

7. AOB

None

8. Next Steering Group meeting

Thursday 27th October at 7.30pm in Village Hall

The Chair closed the meeting at 9.10pm