

**Minutes of Kirk Ireton Neighbourhood Plan Steering Group
Meeting held at the Village Hall 7.30pm Thursday 27th October 2016**

1. Present

Nick Delves, Joe Dugdale, Rad Neville, Jan Hall, Irene Dougan, Maurice Coey, Neville Taylor, Gill Lockett, Jeremy Butt, Niamh Goulder, Nigel Hallisey

2. Apologies

John Kippax

3. Agenda Alterations

None

4. Minutes of the last meeting

The Minutes of the meeting on 15th September were approved.

5. The Various Required Sections of our NP

Each section was read out by the person who had written the copy. The Steering Group and Joe Dugdale gave comments. It was agreed later in the meeting that each redrafted version would be forwarded to the Editing Team.

• **Introduction and Acknowledgements**

Jan H read through her draft for 'Introduction and Acknowledgements'.

Addition:

The motive for undertaking the NP, this will include some planning history.

• **Kirk Ireton History**

Irene read through her draft 'Village History'.

Action/Additions:

History of development of buildings, including data already collected by John Tyler.

History of farming in the parish

Present day occupations in the village including work in and out of the village.

School numbers and a brief history.

Joe D said this material should be referenced and supported in the Appendices.

• **Planning History**

The group read the draft proposed by John K

Action/Additions:

Additions and amendments were annotated by Rad and will be sent to John K.

• **Summary of Collected Data**

Maurice read the draft summary of the survey.

Nigel suggested this would be a good place to use percentages but most of the meeting preferred to put those in the Appendices.

Action/Additions:

Joe D added this would be a good place to use graphic statistics such as bar charts and photographs to illustrate the key points.

The data also needs to appear in the Appendices

- **Full Vision Statement**

Mac read through the draft Vision Statement.

Action/Additions:

At the end of the process will need revisiting to ensure it covers all the policies.

- **Consultation Statement**

Nick D and Jan H presented a 'Community Engagements Table'. This can be used as a reference for the development of a 'Consultation Statement.'

This Consultation Statement will show that we have met the statutory requirements which include:

Formed a volunteer group, developed a consultation framework, prepared evidence and consulted with the community through open meetings.

Action/Additions:

We need to include the numbers that attended the groups and public meetings. We should refer back to the Road Map guide.

6. Work on 'Policies'.

Rad and Niamh reported that the Policy drafting is not ready to show yet.

'2nd Homes'

Joe D reported he would speak to Mike Hase Planning Policy Manager for the DDDC on second homes.

7. Discuss oversight and appoint an Editing Team for the NP

We appointed three editors: Maurice Coey, Rad Neville & Jan Hall.

Design is also needed. Line drawings from Tony Short and others would give a local flavour to the final presentation.

Redrafted versions of the required sections of the NP are to be forwarded to the Editing Team.

8. Finance

Report promised for next meeting

9. AOB

None