

‘Community Engagement and Statutory Consultation’ Statement

Kirk Ireton Neighbourhood Plan 2019

2019-2033

- CE.01 This Consultation Statement has been prepared to fulfil the legal obligations of the Neighbourhood Planning Regulations 2012 in respect of the Kirk Ireton Neighbourhood Plan (KI_NP).
- CE.02 The legal basis of this Consultation Statement is provided by Section 15(2) of Part 5 of the 2012 Neighbourhood Planning Regulations, this statement is in two sections:
- A. Kirk Ireton Neighbourhood Plan Steering Group’s engagement with the community within the neighbourhood area, and an analysis of raised issues and concerns.
 - B. A summary of the public consultation including the main responses and concerns.

A. Engagement with the community within the neighbourhood area, and analysis of the main issues and concerns.

Aim of the consultation

- CE.03 The aim of the consultation was for the neighbourhood plan to engage with the residents and other community stakeholders. The neighbourhood plan group consulted as widely and appropriately as possible to ensure that everyone would be aware of the plan and would be able to contribute to it.

Methodology

- CE.04 The neighbourhood plan adopted a strategy to reach as many people as much of the time as possible, including public events, communication via digital and print media, posters and flyers.

Designation and formation of Kirk Ireton Neighbourhood Plan

- CE.05 The Kirk Ireton Parish Council wrote to Derbyshire Dales District Council (DDDC) on the 2nd Apr 2014 requesting that Kirk Ireton Parish be designated a Neighbourhood Plan area. Notice of this designation was given by DDDC on the 5th Sept 2014.
- CE.06 An announcement was placed in the Village Diary and notices put on all the village notice boards inviting anyone in the community interested in forming a Neighbourhood Plan working group to attend a meeting in the village hall on 29th Oct 2014. The fledgling Neighbourhood Plan Group applied for and received a grant from ‘Locality’ in Dec 2014 to support the project.
- CE.07 Two members of the Neighbourhood Plan group gave a talk and held a discussion about the Neighbourhood Plan and ‘what sort of place Kirk Ireton would be in fifteen years time’ with the Juniors at Kirk Ireton Primary School. The Juniors made posters and descriptions with a ‘development theme’ as part of a school project based on the local area.
- CE.08 The first public meeting was held on 19th February 2015 and was attended by 70 members of the village. Joe Dugdale of Rural Action Derbyshire gave a presentation on the benefits of having a plan and the process involved in producing it. An edited version of BBC1 Countryfile programme was shown which highlighted planning

issues that many rural communities were experiencing through predatory development because of the absence of a Neighbourhood Plan, and Local Authority Local Plan.

- CE.09 There was overwhelming support at the meeting to produce a Neighbourhood Plan for Kirk Ireton. Two people objected to a Neighbourhood Plan, but both subsequently joined and actively participated. Villagers were invited to be part of a Steering Committee and several Working Groups.

Steering Committee, Working Groups & Public Engagement

- CE.10 The Steering Committee worked closely with the Parish Council and has been guided throughout by Rural Action Derbyshire.
Two documents were very useful at the start of the Neighbourhood Plan process:
- i. Conservation Area Appraisal Dec 2014 (Written by the DDDC Conservation Department)
 - ii. Rural Community Profile - Kirk Ireton (Compiled by OCSI for Rural Action Derbyshire)
- CE.11 Three working groups were formed and met regularly between Mar-Nov 2015, they gathered information on their areas of interest:
- i. The Built Environment
 - ii. Local Amenities
 - iii. The Natural Environment
- CE.12 The three working groups presented verbal reports to the Steering Committee meetings which were minuted. All minutes are available in the 'Consultation Evidence'.
- CE.13 The Built Environment Group focused on the main village settlement using the 'Conservation Area Appraisal'. They made detailed analysis of the age, type and design of the individual properties in the settlement.
The Amenities Group considered the range of the village amenities including the school, shop, pub, village hall, village field, open space, church, chapel, Kirk Ireton Community Association (KICA).
The Natural Environment Group investigated all the ground within the Parish Boundary. This included farmland and agriculture, footpaths, woodland and wildlife. They also looked at the contribution made to the village economy by tourism.
- CE.14 The Steering Group adopted a constitution on the 13th May 2015. Meetings were open to all and advertised in the Village Diary with the clear objective that the Neighbourhood Plan be as inclusive as possible. A website was set up to make the progress of the plan easily accessible to the community.
- CE.15 The Kirk Ireton Neighbourhood Plan displayed information on a stall at Kirk Ireton Village 'Wakes' on the 6th June 2015 with details about the progress of the plan. Members of The Steering Group were present to answer questions. Several more villagers were recruited to join in the Working Groups.
- CE.16 A second public meeting was held on the 12th October 2015 to present displays by the three working groups and engage further with the community. This meeting was

attended by over 100 members of the village who were encouraged to leave comments and questions for the Steering Committee.

CE.17 There were 4 requests for a better bus service. The other more detailed comments are available in the 'Consultation Evidence'.

Questionnaire July 2016

CE.18 The Steering Committee designed a questionnaire using information gathered from the working groups and comments from the two public meetings. It was delivered by hand to all households within the parish boundary in April 2016. Several copies were given to family households to encourage young people to give their views. All residents were invited to take part irrespective of age or how long they had lived there. This was to ensure the broadest range of opinions.

CE.19 Three hundred questionnaires were delivered and 174 returned.

CE.20 Results from the Questionnaire:

- i. The current quiet safe environment of the village ranked highly (80%) along with the lovely views (74%), friendly community (74%) and facilities such as the village shop, school, pub and Chapel/Church.
- ii. The large majority of respondents (75%) were concerned about future development and its effects on the character of the village.
- iii. The conservation area status was widely known and the opinion was that the principles should be adopted in any neighbourhood plan.
- iv. The isolation of the village with narrow roads and little public transport is seen as a plus or minus depending on viewpoint and mobility. Better maintained roads and winter gritting were seen as high priorities for improvement.
- v. The village being close to towns and within reach of beautiful unspoilt countryside was important to many people.
- vi. On-road parking was a major issue, existing off-road parking should be maintained and any future development should allow for adequate off-road parking.
- vii. Increased traffic, unsuitable development, loss of green fields, impact on views and increasing numbers of second homes/holiday lets were all mentioned in answers to the questionnaire.
- viii. Most people recognised that a small amount of development with a good mix of house types may bring benefits to the village and provide more users for the shop, school, etc.
- ix. The unpopularity of Housing Association type properties in the village meant that this type of housing was the least preferable.
- x. Protecting existing green spaces in the village including gardens was of great importance to the vast majority of residents in order to maintain character. Green spaces on the periphery of the village that provide access to the countryside and views from the village were also listed.
- xi. The majority view was that the existing settlement boundary should be maintained and development outside the boundary discouraged.
- xii. The vast majority of people did not want to see developments such as wind farms, solar panel farms or caravan sites.

- xiii. There was a great deal of concern about agricultural buildings being out of proportion to their holding.
- xiv. In the event of any development taking place most people said that it should be in sympathy with its surroundings reflecting a traditional style to maintain the overall look of the village.

- CE.21 The results were input into a large spreadsheet, with rows for the questions and 174 columns for each returned questionnaire. The information was collated into three presentation sheets. These are available in the 'Consultation Evidence'.
- Questionnaire ranked answers.
 - Questionnaire Report Charts.
 - Questionnaire Summary.

Editorial Group

- CE.21 The Steering Group met monthly between Jul - Oct 2016 to discuss the questionnaire results, working group reports and other published material to formulate policies for the Plan. The Editorial Group was formed at the Steering Group meeting of 27th Oct 2016. The Editorial Group met frequently over the course of the following year and reported to the Steering Group on the 27th Sep 2017.

- CE.22 The draft copy of the Neighbourhood Plan was presented in a two day 'Open Weekend' in the Village Hall on the 4th & 5th Nov 2017. More than 70 villagers attended the meeting over the two days. The Open Weekend was considered a success and many positive comments were received about the draft plan. Eight detailed comments which were all positive and some with useful ideas to support the plan are available in the 'Consultation Evidence'.

- CE.22 After the 'Open Weekend' in November 2017 the Policy Group continued to meet and work with comments and recommendations from the Planning Department, Derbyshire Dales District Council, those discussions are outlined in Section B) below.

Consultation Period

- CE.23 A further Public Consultation took place at the end on the statutory 'Consultation Period' with an 'Open Event' in the Village Hall between 2-5pm on Saturday 26th January 2019. Twenty eight members of the public attended with fifteen giving written comments. All comments were positive, many declaring the Neighbourhood Plan to be a good body of work and thanking for those involved. They are available in the 'Consultation Evidence'.

- CE.24 31st Jan 2019 Email to kirkireton.plan@gmail.com from Aled and Dominie Edwards with attached 2 page letter thanking the committee and those involved for their time and effort in developing a draft neighbourhood plan. The letter contained further detailed comments and is in the 'Consultation Evidence'.

B. A summary of the public consultation including the main responses and concerns.

- CE.26 The draft (18th Dec 2017) of the Kirk Ireton Neighbourhood Plan was sent to the DDDC for comments on the 18th Dec 2017. The Draft NP was returned on the 31st Jan 2017 with comments in the form of annotated notes.

The comments by Mike Hase of the DDDC to the KI_NP draft (18th Dec 2017):

- i. There were inaccurate references to the previous draft Local Plan. These needed to be updated in light of the adopted Local Plan 7th Dec 2017.
- ii. There were inaccuracies in descriptions and help in suggesting more appropriate words and phrases.
- iii. The inclusion of a 'Settlement Framework Boundary in 'Planning History' conflicted with the Local Plan, which does not designate settlement boundaries to 4th tier villages.
- iv. There was guidance to giving the document a greater legislative authority by recommending a sub-heading under the title page 'Policies'.
- v. Criticism of the relationship between Policy 1 and that the phrase stated in the 'Vision' which was "development will be in keeping with the historic architecture".
- vi. The words "objectively assessed" within Policy 1 implied that a recent assessment had taken place for local housing need which was not the case.
- vii. Policy 1 'Housing Development' had two points laid out under 'Specifics' which should have been policy and not incorporated into the text of the plan.
- viii. Policy 2 'Protecting Views' duplicates existing Local Plan policy.
- ix. In reference to the 18 photographs of views out of and into Kirk Ireton. The DDDC asks for "evidence to suggest that these views have specific value such that they are ones that should be protected in the Neighbourhood Plan"
- x. Policy 3 'Conservation Area' included a reference to Local Plan policy which is duplication. A policy in the NP should 'add value' and not duplicate Local Plan Policy.
- xi. 'Land mark properties' in the village of Kirk Ireton should be defined.
- xii. The sentence "Listed buildings should be preserved and the effect on these of development including extensions should be kept to a minimum." Is written as if it is a policy. It is also replicating Local Plan policy.
- xiii. The 'Guidelines' section of Policy 3 appear prescriptive and the DDDC recommended further discussion with the DDDC Conservation Officer.
- xiv. Policy 4 'Commercial Development' requires justification and explanation as to why certain types of development are not permitted. It does not conform to NPPF and policies in the adopted Local Plan.
- xv. Policy 5 'The Built-up Settlement Area'. "Whilst this policy suggests that it doesn't reinstate the defined Settlement Boundary in effect it does. Furthermore the approach taken in the NP in this policy, and the justification set out below does not conform with the approach being taken in the adopted Local Plan, particularly that set out in Policy S2 & S4. As such it is considered that this policy should be deleted from the NP."
- xvi. Policy 6 - 6.1 & 6.2 'Parking'. Paragraph 38 in the NPPF advises "Local planning authorities should only impose local parking standards for residential and non-residential development where there is clear and compelling justification that it is necessary to manage their local road network." Policy HC21 in the adopted Local Plan indicates that new development should be regarded having regards to adopted standards - this does not, therefore, mean that the standards are mandatory. In the absence of support from the County Council as Highways Authority it is considered that there is no justification for imposing such parking standards as part of the NP, and that car parking standards can adequately be dealt with by Policy HC21 in the adopted Local Plan.

- xvii. Policy 6 – 6.2 How is it envisaged the 'Visitor Spaces' would be managed and maintained - would they be transferred to the Parish Council or managed by a Management Company set up by the developer?
- xviii. Policy 6 – 6.3 The conversion a garage to living accommodation is permitted development unless the local planning authority has prepared an Article 4 Direction which restricts this. It cannot be done by policy in the NP.
- xix. Policy 6 – 6.4 Cannot be restricted by Policy in the NP.
- xx. Policy 7 The Village Field. This site is identified in the Local Plan under Policy HC14 as one protected for sport and recreation purposes, where the loss to other uses including commercial/residential development would be resisted. The policy also seeks to maintain, protect and enhance existing open spaces, sports and recreation buildings and land to the benefit of the local community. Furthermore Policy HC15 seeks to protect community facilities from inappropriate development. As such it is considered that there is sufficient protection within the Local Plan for this to site to ensure that it is maintained in recreation use in the future. The policy should therefore be deleted from the NP.

CE.27 The Editorial Group met twice in February 2018 to discuss the DDDC comments to the draft and met Mike Hase, on 22nd Feb at the DDDC offices in Matlock. MH made further suggestions on how to improve the KI_NP in relation to the adopted 'DDDC Local Plan' and 'Inspector's Report'. MH suggested that the KI_NP could protect existing car parking areas within the village as policy.

CE.28 The Editorial Group met on the 24th Feb and additionally communicated within the group by email. Following discussions the KI_NP sent DDDC two emails:

- 8th Mar to Mike Hase seeking further clarification on three issues: 'Social Housing', 'Parking' & 'The Built-up Settlement Area'.
- 9th Mar to Dr Mark Askey asking for advice in how to 'add value' to the 'Conservation Policy' in the KI_NP

CE.29 The KI_NP received replies to the 8th Mar email on 11th May 2018:

- i. KI_NP "Please would MH check with the DDDC Housing Department for occupancy data on Housing Association properties in Kirk Ireton"

MH response

"Kirk Ireton is unusual for a small village in that it has only 12 affordable housing units but managed by 3 separate Housing Associations. Of the 12 properties 11 have strict occupancy criteria. I am advised that of these 12 properties 9 would appear to be have stable tenancies with the other 3 properties turning over more frequently. However the operation of the current properties does not have any bearing upon the future need for affordable housing in the village, as this is determined by local circumstances. The last local housing needs survey in Kirk Ireton was carried out in 2003 and identified 8 households in need. This data is now out of date and it is considered wholly appropriate to undertake an up to date parish survey – the outcome of which would give an indication of the extent to which there is a local housing need within the village, and would influence the type and nature of properties required. The policies of the adopted Derbyshire Dales Local

Plan only allow for rural exception local needs housing. Any housing provided in the village over the life of the Neighbourhood Plan would be affordable housing available in perpetuity for local residents, and most likely managed by a Housing Association – the policy in the Derbyshire Dales Local Plan does not support any provision of open market housing.”

- ii. KI_NP “Please could you suggest any policy wording which we could adopt to address the parking issue?”

MH response

“Subject to the provisions of the Town and Country Planning (General Permitted Development) (England) Order 2015 (or any order revoking and re-enacting that Order with or without modification) developments within the defined village boundary which propose to remove recognised off-road parking spaces (Such as driveways or garages) on a site will only be permitted where alternative provision is made which increases or maintains the number of accessible parking spaces available on or within the immediate vicinity of the site. Any opportunities that arise to enhance parking provision throughout the village will be supported.”

- iii. KI_NP “Please would you give the relevant quotes from the Inspector’s Report which support the DDDC case opposing a Settlement Boundary around Kirk Ireton.”

MH response

“The purpose of the Examination in Public was to consider the extent to which the strategy set out in the Derbyshire Dales Local Plan was the most appropriate for the plan area as a whole. Paragraph 36 in the Inspector’s Report sets out Kirk Ireton and Carsington have limited facilities and are not on main transport routes so their position in the 4th tier is also supported by evidence. The Inspector goes on in his report to discuss Settlement Development Boundaries to say:

40. The 4th and 5th tier villages do not have settlement boundaries but Policy S3 as worded does allow limited development to support existing services through infill and consolidation. However, there is a lack of consistency between the explanation and the policy itself and not enough clarity as to the type of development that might be acceptable. MM4 provides that necessary effectiveness, consistency and guidance by referring to infill and consolidation at an appropriate scale, brownfield sites on the edge of settlements and affordable housing exception sites.

41. As the 4th and 5th tier settlements do not have defined boundaries, Policy S5 treats them as countryside. However, as worded the policy fails to recognise, that limited development can take place in accordance with Policy S3.

Therefore, MM10 ensures that the two policies are positively prepared and consistent in referring to the circumstances where residential development can be permitted in the countryside under Policy S3.

Whilst picking up inconsistency of policies at no time does the Inspector indicate in his report that not defining a Settlement Boundary for the Tier 4 or Tier 5 villages in the Derbyshire Dales Local Plan is inappropriate. Had the Inspector considered that the strategy of not having a settlement

development boundary was inappropriate then he would have indicated that in his report.

At our meeting what I suggested could be employed in the Neighbourhood Plan is an illustrative boundary to the village which might define the extent of the “existing built framework”, but acknowledging that it is for illustrative purposes only, and does not infer any policy differentiation i.e. the policy remains in place that the village is washed by countryside policies.”

- CE.30 5th Jun 2018 the KI_NP received an extensive reply from Esther Lindley (Planning) to the 9th Mar email sent to Dr Mark Askey (Conservation) asking for advice on how to 'add value' to the KI_NP 'Conservation Policy'.
- i. Suggestions in the form of seven additions which characterised the Conservation Area.
 - ii. A recommendation to consolidate the guidelines into one list.
 - iii. An amendment to the wording within the Conservation policy “Development proposals within the Kirk Ireton Conservation Area should promote, reinforce and enhance the areas local distinctiveness and be sensitive to the local context in terms of design, materials, scale, massing, density & access and take account of its key characteristics as identified within the Kirk Ireton Conservation Area Character Appraisal.”
 - iv. A recommendation that the KI_NP Group contact the Local Planning Authority to determine and advise whether the emerging neighbourhood plan will require an environmental assessment. The Local Authority will undertake a ‘SEA Screening Opinion’ of the Neighbourhood Plan policies and proposals to determine whether a full SEA is required. “May I recommend that you formally request that a SEA Screening be undertaken once you have a finished drafting the Neighbourhood Plan and prior to Regulation 14 stage.”
- CE.31 The Editorial Group met on the 12th Jun, 16th Jul, 20th & 30th Aug 2018. The group discussed and implemented changes in response to the current DDDC comments. The revised Pre-Submission KI NP and Appendices was published on the 5th September 2018.

Consultation Process

- CE.32 Nick Delves sent an email to Janice Jackson secretary of Kirk Ireton Parish Council on the 11th Sep 2018. The email requested that an email be sent out from the Parish Council with copy of the draft KI Neighbourhood Plan. The email contained the list of recipients. The email was duly forwarded after a delay of four weeks on the 10th Oct. Confirmation of receipt was received on the 10th Oct from the DDDC & DCC.
- CE.33 15th Oct 2018 Nick Delves received email from Esther Lindley of DDDC setting out concerns “that the requirements set out within Regulation 14 have not been met and indeed whether formal consultation may be undertaken” and stating that “the statutory period of six weeks consultation should only commence once all publicity requirements set out within the Regulations are met”. On the 24th Oct 2018 Nick Delves phoned Clare Francis and sent an email to Esther Lindley at the DDDC asking for advice about the start date for the Consultation Period. 30th Oct Nick Delves received email from Esther Lindley recommending a formal notice be placed in ‘Ashbourne News’, and giving additional addresses to notify of the KI NP. 31st Oct Nick Delves sent two emails to Mike Hase DDDC asking for help in forming the correct text to be placed in the Notice published in the Ashbourne News. 5th Nov

2018 Nick Delves emailed Esther Lindley after speaking with Tanya Rountree at DDDC asking to “talk to you on the phone so we can agree a start date.” Between the 7th – 12th Nov several emails between Esther Lindley and Nick Delves with recommendations and confirmation of relevant bodies consulted.

Consultation Notice

CE.34 14th Nov 2018 Public Notice published in ‘Ashbourne News’
Please refer to the ‘Consultation Evidence’

Organisations and Bodies Consulted

CE.35

Local Government

Derbyshire County Council (Planning & Highways)
Derbyshire Dales District Council
Amber Valley District Council

Wirksworth Town Council
Turnditch Parish Council
Hulland Ward Parish Council
Hognaston Parish Council
Brassington Parish Council
Carsington Parish Council
Biggin Parish Council
Callow Parish
Idridgehay Parish Council

Government Agencies

Homes and Communities Agency
Natural England
Environment Agency
Historic England
English Heritage
Derbyshire Wildlife Trust
NHS Southern Derbyshire Care Commission Group

Emergency Services

Derbyshire Constabulary
Derbyshire Fire and Rescue Service
East Midlands Ambulance Service NHS Trust

Housing Association

Dales Housing Association

Utilities

British Telecom
Western Power
E.ON
Severn Trent
Carsington Water Visitor Centre

Doctors Surgeries

Hulland Ward Medical Centre
Hannage Brook Medical Centre

Village Organisations

Kirk Ireton Primary School
Village Shop
Barley Mow Public House
WI
Church

Hard-copies of the Neighbourhood Plan were placed at The Village Shop, the Barley Mow Pub and the Holy Trinity Church. An additional copy was placed in the Village Hall where number of groups including Toddlers, Over 60's lunch, yoga and Pilates were able to view it.

The Consultation Period was advertised in the November and December editions of the Kirk Ireton Village Newsletter. Posters were displayed in The Village Shop, Village Hall, Notice board and several lamp-posts down Main Street.

- CE.36 18th Dec 2018 Email from Esther Lindley with recommendation of holding a public meeting and that the Consultation Period be extended to the end of January 2019.
- CE.37 There were several internal emails between the members of the policy group concluding with agreement to hold an 'Open Event' for the end of the 'Consultation Period' in the Village Hall between 2-5pm Saturday 26th January 2019.
- CE.38 Comments by Derbyshire County Council 14th Jan 2019
- i. Overall, the Plan places too much emphasis on the settlement of Kirk Ireton itself, and tends to ignore the other parts of the parish.
 - ii. There is also a tendency to repeat, rather than add to, the policies of the Derbyshire Dales Local Plan. The range of policies set out in the Neighbourhood Plan is relatively limited although the policies which have been set out reflect the key priorities that have been identified by the community of the parish.
 - iii. DCC would also suggest that paragraph numbers should be added to aid referencing.
 - iv. The school 'notified' site on Main Street should be mentioned.
 - v. The recently adopted Derbyshire Dales Local Plan does not define a settlement framework boundary for Kirk Ireton. However, on page 14 a settlement framework boundary is defined that was included in Derbyshire Dales Local Plan Draft of 2012 of the previously withdrawn Local Plan. In the absence of the parish council carrying out work to specifically define a settlement framework boundary for the main settlement of Kirk Ireton, the (withdrawn) Draft Local Plan's defined boundary would appear to be an appropriate basis on which to apply the approach to new development in Policy 1.
 - vi. Policy 1 seeks to support only sensitive development within the built framework identified in the Plan. It goes on to state that development on high

or medium sensitivity areas outside the built framework would be considered inappropriate. This would suggest that development on low sensitivity areas might be considered to be acceptable. However, all low sensitivity areas are also outside the built framework, in open countryside, and therefore, by inference, are not supported. Consequently, there is a conflict within the policy. This could be resolved by splitting it into two, with the first part supporting sympathetic development within the built framework, and the second part supporting limited development within areas of low landscape sensitivity, all subject to conserving and enhancing the character of the Conservation Area.

- vii. Policy 2 protects views of or from the village. DCC would suggest that this does not add anything to Policy 1 other than to reinforce the desire to prevent development outside the identified built framework. This is an extension of the 'Landscape sensitivity study' carried out by Wardell Armstrong for DDDC in 2015. Furthermore, the Policy has not been tied to any identified views of particular importance which may require protection. A number of photographs of views have been provided in the Plan but they are not referenced in the policies.
- viii. The lower case text makes reference to 'landmark properties' within the Conservation Area but does not identify them. DCC would suggest that an additional plan or schedule identifying the 'landmark properties' should be included.
- ix. The DCC made additional recommendations to include policies for 'dark skies', 'ultra-low emission vehicle infrastructure', 'energy efficiency', 'wildlife sites', 'sustainable travel', 'flood risk', 'public health' and 'recreational facilities', 'mental wellbeing', healthy aging, 'connectivity', healthy homes', 'dementia friendly', 'air quality'.
- x. A further comment that the NP area is extensive which is largely ignored by Neighbourhood Plan.

CE.39 Response from the KI_NP Policy Group
 "We have included a new map extracted from the Conservation Character Appraisal which displays the 'landmark properties'.
 There is criticism that the KI_NP replicates policies from the DDDC Local Plan, but substantial later part of document lists policies to replicate."

CE.40 Letter by Derbyshire Dales District Council dated 30th Jan 2019

- i. As currently drafted there are a number of policies that are written in a negative manner, duplicate policies in the adopted Derbyshire Dales Local Plan or have an unclear evidence base. I consider that it would be beneficial to the Neighbourhood Plan Group and the District Council if these areas could be addressed prior to the commencement of any formal consultation stage in order to avoid any future 'disputes' about the content of the Plan before the appointed Examination.
- ii. The Parish Council has a statutory duty to make sure that it has regard to the public sector general duty under s149 of the Equality Act 2010. I would like to suggest that you undertake an Equality Impact Assessment of the Neighbourhood Plan and include a section within your Basics Conditions Statement to reflect the findings.

- iii. The District Council has undertaken a Sustainability Appraisal (SA) and Strategic Environmental Assessment (SEA) Screening Report of the Kirk Ireton Neighbourhood Plan (copy to follow).

CE.41 Comments by Derbyshire Dales District Council dated 30th Jan 2019

- i. All references to the 'Local Plan' should read the 'Derbyshire Dales Local Plan' throughout the document.
- ii. Page layout and structure could be improved by the use of paragraph numbering and sub headings.
- iii. The Neighbourhood Plan should clearly state the time period over which it will have effect (2019-2033)
- iv. Content order of the document is revised to aid transparency and clarity
- v. No reference to existing amenities within the village in 'Historic Background and Amenities'
- vi. Introduction and Acknowledgements need to succinctly set out the purpose and scope of the Neighbourhood Plan.
- vii. In addition to the Localism Act 2011, reference should be made to The Neighbourhood Planning (General) Regulations 2012.
- viii. The date upon which the Parish of Kirk Ireton was designated a Neighbourhood Area should be included.
- ix. A reference/footnote to the village questionnaire in Appendix F should be added to the fourth paragraph, alongside details of the date upon which the survey was undertaken (2016).
- x. Text to reference the Conservation Area Character Appraisal as work undertaken by Derbyshire Dales District Council and a link to the Appraisal as a footnote should be added.
- xi. Provide supporting text to the map on page 4 to assist with clarity.
- xii. The map illustrating the Neighbourhood Area should include a north point and an appropriate Ordnance Survey/Crown Copyright reference. The clarity of the map could be improved.
- xiii. Community Engagement and the following section on 'Data Gathering and Analysis' repeat similar points. It may be worthwhile to have one section on community engagement that then encompasses a number of sub sections detailing how community engagement has been carried out.
- xiv. Paragraph 10 in Community Engagement refers to the distribution of questionnaires to 'all the households'. This should clarify whether all households in the village or in the Parish (i.e. Neighbourhood Area) were consulted.
- xv. Paragraph 11 in Community Engagement refers to 'Appendix F'. It would assist the reader if the appendices were listed in alphabetical order, for example the first reference to an appendix should be Appendix A, then Appendix B etc.
- xvi. Clear referencing within the Neighbourhood Plan to each of the appendices should be added. The Neighbourhood Plan currently only references Appendix F throughout the document. Clear links to all appendices should be included. For instance reference to the appendix detailing the Consultation Statement should be made in the section of the Plan on Community Engagement.
- xvii. The inclusion of sub headings by topic in 'Historic Background and Amenities' may aid clarity for the reader, for instance; history, employment, local services.

- xviii. Paragraph 4 in 'Planning History' refers to 'little attention to the local vernacular architecture of the historic core of the village'. This is a subjective comment and should be revised. The design and appearance of development would be considered against the planning policies and guidance at the time, and would have been deemed appropriate development in terms of scale, layout, design and use of materials. Development throughout the village has varied over the course of time and reflects the design and planning ethos at the time each application was determined. To state that 'little attention' was paid to local vernacular is incorrect and should be omitted/revised.
- xix. Paragraph 5 in Planning History refers to the Conservation Area Character Appraisal. A footnote/link to the document should be provided.
- xx. Paragraph 6 in Planning History refers to the 2005 Adopted Derbyshire Dales Local Plan and the presence of a 'designated Settlement Development Framework Boundary'. This is factually incorrect and should be removed; the 2005 Local Plan did not define a settlement boundary for Kirk Ireton.
- xxi. Paragraph 7 in Planning History describes the current planning policy context and the adoption of the recent Derbyshire Dales Local Plan in 2017. A link to this document as a footnote should be added.
- xxii. Paragraph 8 in Planning History strives to set out the Neighbourhood Plan process; reference to The Neighbourhood Planning (General) Regulations 2012 should be added.
- xxiii. Rewording of paragraph 8 in Planning History may aid clarity for the reader to clearly set out that once adopted the Neighbourhood Plan will form part of the statutory development plan alongside the Derbyshire Dales Local Plan and be used for the determination of planning applications within the Parish.
- xxiv. the description of the community involvement undertaken needs to be consistent in Data Gathering and Analysis
- xxv. The presentation of data in Data Gathering and Analysis is not consistent. In some instances percentages of responses raising a certain issue are provided where as for other issues no numerical analysis is given (see paragraph 2 versus paragraph 6 for comparison). It is noted that the full data is presented in appendix F however it may help highlight the extent to which these issues were raised and the weight of views within the village if percentages were provided.
- xxvi. Paragraph 6 in Data Gathering and Analysis discusses local views towards housing within the village and states that residents recognise that a development of an appropriate scale and type can help to support local facilities and services. This is however followed by the statement that "the unpopularity of Housing Association type properties in the village meant that this type of housing was the least preferable'. This is negatively worded and unclear. 'Unpopular' and 'preferable' to what needs to be explained. The development of both market and affordable housing in reality is required to meet the future needs of the village and support services and facilities.
- xxvii. The last paragraph in Data Gathering and Analysis refers to a preference for development to reflect traditional styles within the village. Does this infer that any contemporary development within the village would not be

- supported? Development should be appropriate for its location within the village and adopted Local Plan policies seek to ensure this.
- xxviii. The second bullet point in Community Vision states ‘there will have been minimal development in the existing framework of the village which has been constructed or renovated appropriately for its location’. This element of the vision is negatively worded.
 - xxix. The third bullet point in Community Vision states that there ‘will have been no substantial increase in through traffic’. Comments questioning the feasibility of this aspiration have been supplied previously. It is queried how realistic this is given the location of the village, provision of public transport and the recognised need for a degree of through traffic to support the local shop, pub, school etc.
 - xxx. The evidence in Community Vision that mobile communication is an issue for the community and raised in consultation is lacking from the community engagement/data gathering and analysis section and should be added.
 - xxxi. Overall there is concern that the policies within the Neighbourhood Plan tend to repeat rather than add value to the policies within the adopted Derbyshire Dales Local Plan.
 - xxxii. The policies should be written in a manner that enables clear decision making when determining planning applications. The policies in the Neighbourhood Plan need to provide criteria which are then capable of being used to assess the extent to which planning applications should be considered favourably.
 - xxxiii. It is recommended that the policies are phrased in the following manner “Planning permission will be granted for development which”
 - xxxiv. Policy wording needs to be clear about how the Plan will deal with the form and nature of new development. The policies should provide a clear indication of how a decision maker should react to a development proposal.
 - xxxv. It is suggested that the layout of the policy section is revised to provide firstly the objectives and supporting evidence for each policy and then provide the policy text itself. The supporting text to each policy should clearly explain the intention behind the policy.
 - xxxvi. It is considered that elements of this policy are not in general conformity with the Adopted Derbyshire Dales Local Plan and do not therefore meet the Basic Conditions. As outlined in previous correspondence it is recommended that reference to the existing built framework illustrated on the map on page 14 should be removed from Policy 1. The designation of a built framework to the settlement of Kirk Ireton is contrary to the provisions of the Adopted Derbyshire Dales Local Plan (2017).
 - xxxvii. Kirk Ireton is classified as an ‘Accessible Settlement with Minimal Facilities - Fourth Tier’ within the settlement hierarchy of the Derbyshire Dales Local Plan (Policy S2). The adopted Derbyshire Dales Local Plan seeks to encourage new development in such villages as Kirk Ireton by way of infill and consolidation of the existing built framework of the settlement, or through development well related to the existing built framework that would not result in a prominent intrusion into the countryside; or constitutes an exception site for the provision of affordable housing (see policies S2, S4 and HC5 Derbyshire Dales Local Plan).

- xxxviii. Advice in the NPPF (paragraph 13) states “neighbourhood plans should support the delivery of strategic policies contained within Local Plans”. As currently drafted Neighbourhood Plan Policy 1 restricts development to within a framework boundary, and infers that only ‘sensitive development’ within it will be supported and that all development outside it would be rejected, this is more restrictive than the Adopted Derbyshire Dales Local Plan and raises a principle issue of non - conformity.
- xxxix. Policy 1 refers to ‘sensitive development’ being supported, this is a subjective term and clarification on what constitutes ‘sensitive’ is unclear.
 - xl. The objective for Policy 1 is ‘to meet local housing need within the existing built framework’, however the Neighbourhood Plan vision refers to having ‘minimal development’ within the built framework. The two intentions could be seen as contrary, if local needs cannot be met through infill and consolidation then development needs may need to be accommodated outside the built framework through the Adopted Local Plan exception site policy S2 and HC5.
 - xli. The Existing Built Framework map defining an existing built framework should be omitted.
 - xlii. The Landscape Sensitivity Map should have a north point and an appropriate Ordnance Survey/Crown Copyright reference. The Source of the mapping data should be referenced (Wardell Armstrong).
- xliii. Policies within the Neighbourhood Planning should not only support and be in conformity with, but also add to those within the Adopted Derbyshire Dales Local Plan, through locally derived policies which reflect the issues and aspirations of the local community. As currently drafted Policy 2 – Protecting Views adds little over and above the policy approach contained within policies S1, PD2 and PD5 of the Local Plan. The existing policy framework conserves the historic environment and seeks to protect, restore and enhance the landscape character of the plan area.
- xliv. A revised Neighbourhood Plan Policy (*alternative to Protecting Views*) could be included, this would need to be a criteria based policy which encompasses the desire to protect views and conserve the built, historic and natural environment. The policy would need to be based on local evidence and linked to an assessment of the local views the neighbourhood plan seeks to protect.
- xlv. The Protecting Views Policy denotes valued views to and from Kirk Ireton. Further supporting evidence and justification is required for this policy. For instance is there evidence to suggest that the views identified have a specific value such that they should be protected by the Neighbourhood Plan? What criteria have been applied to determine which views are sensitive/valued and warrant retention?
- xlvi. The second paragraph in Policy 3 Conservation Area refers to ‘landmark properties’ within the village. Clarification of which buildings are landmark buildings and the criteria used to define their merit should be explained. The landmark buildings could be demarked on an accompanying map and included within the Neighbourhood Plan. A localised list of notable buildings to which the policy may apply would be seen to add value to the Neighbourhood Plan.
- xlvii. The Conservation Area map should have a north point and an appropriate Ordnance Survey/Crown Copyright reference. The Source of the mapping data should be referenced

- xlvi. The Business Development policy should be re-drafted to provide a clear set of criteria upon which future planning applications for economic development may be determined. The policy needs to clarify how a proposal would 'contribute to the sustainability of the local economy without adversely affecting that area or its community' would be measured and determined.
- xlvii. Establishing locally derived criteria may thus ensure that the policy adds value to the existing policy within the Adopted Derbyshire Dales Local Plan (policies S9, EC1, EC8).
 - i. In redrafting the Business Development policy consideration of the National Planning Policy Framework (NPPF) should be given, which actively seeks to support new development in the countryside which may bring economic benefits to rural areas. The NPPF states in paragraph 83 "planning policies and decisions should enable the sustainable growth and expansion of all types of business in rural areas, both through conversion of existing buildings and well-designed new buildings; the development and diversification of agricultural and other land based rural businesses; and sustainable rural tourism and leisure developments which respect the character of the countryside and the retention and development of accessible local services and community facilities..."
 - ii. Parking Policy: Para 5.2 of the policy states that existing car parking areas (as identified on the accompanying map) will be protected. It is noted that the existing area of informal parking at Peats Close, Kirk Ireton is identified for long term protection. The Neighbourhood Plan policy seeking to retain Peats Close for village car parking in perpetuity may prejudice the ability of the District Council to utilise this area of land in the future to deliver the corporate aspirations for affordable housing across the District. Accordingly, it is recommended that the site at Peats Close is removed as an area of protected village parking within the Neighbourhood Plan and accompanying map.
 - iii. The reference to 'local standards' in Parking policy needs to be elaborated and a link provided to the Local Standards provided in Appendix 2 of the Adopted Derbyshire Dales Local Plan. As currently written the policy wording is ambiguous. The adopted parking standards in policy HC21 of the Local Plan are not mandatory and should be considered alongside other material considerations in the determination of planning applications. Rather than the wording 'should be in accordance' wording to the effect of 'have regard to' may be more suitable.
 - iv. The supporting text in Parking policy, paragraph 3 refers to the 'village car park is often full...' which car park does this relate to?
 - v. It is recognised good practice that planning policy documents should be monitored and reviewed. The Neighbourhood Plan Steering Group may want to consider inserting some text to indicate that the Neighbourhood Plan will be regularly monitored to review the impact of the Plan and identify the actions to be taken should the Plan become outdated.
 - vi. Reference to the SA/SEA Screening that has been undertaken should be detailed and appended to the Basic Conditions Statement and should contain details of the responses received from statutory consultees to the SA/SEA Screening once received.

- lvi. The Neighbourhood Plan should be subject to an Equalities Impact Assessment (EIA), details of which should be included within the Basic Conditions Statement.
- lvii. The Basic Conditions Statement states that the Neighbourhood Plan once 'made' will take effect until 2033, however the Neighbourhood Plan Vision on page 10 refers to 2030. The timescales that the Plan seeks to cover should be consistent.
- lviii. The Consultation Statement Appendix will need to be updated to reflect processes undertaken at Regulation 14 stage and the consultation responses received. How the responses have then been taken into account for the next stage of plan preparation will need to be documented.
- lix. The Consultation Statement may benefit from including paragraph numbering to aid referencing and sub headings for each key stage of plan development undertaken.
- lx. Supporting Information for Policies – Appendix E may benefit from including paragraph numbering to aid referencing and sub headings for each topic and evidence area covered.
- lxi. Why is the History and Status of the Village Field – Appendix G included there is no reference to Appendix G within the Neighbourhood Plan.

CE.42

Response from the KI_NP Policy Group to DDDC objections to Policy 1 in CE.41 xxxvi:

- i. The existing built framework is the same boundary drawn by Derbyshire Dales District Council as part of their studies and evidence base for the 2012 draft Local Plan.
- ii. The existing built framework defines the village in the Landscape Sensitivity Study August 2015
- iii. The Neighbourhood Plan village open meetings displayed the settlement boundary which developed into the 'built up framework'. The Kirk Ireton residents endorsed the boundary in all meetings.
- iv. The KI_NP Apr 2016 Questionnaire: Q 9 'Should our neighbourhood plan adopt this boundary?' 71% agreed. 18% Disagreed 10% Don't know. This questionnaire pre-dated the adopted Derbyshire Dales Local Plan of 7th Dec 2017.
- v. The Kirk Ireton Neighbourhood Plan policy 1 supports, endorses and adds value to the main modification MM4 in the Inspector's Report and Derbyshire Dales District Council Local Plan (7th December 2017) by adding clarity, guidance and definition to the existing built framework of the settlement of Kirk Ireton.
- vi. Policy 1 offers protection to the highly sensitive landscape surrounding the village as described in the Kirk Ireton Conservation Area Character Appraisal, the Landscape Sensitivity Study, the responses to the village questionnaire and the feedback from the community at village open events.

CE.43

Response from the KI_NP Policy Group to DDDC objections to CE.41 li. Parking Policy: Para 5.2: –

- i. Many properties within Kirk Ireton do not have off-street parking. The village hall, church, shop, school and the majority of houses on the Main Street do not have parking.

- ii. The residents in the former Housing Association properties on the north side of Peats Close all believe they have parking space in the car park. Peats Close itself is narrow and unable to satisfactorily support on-road parking.
 - iii. Western Power own an easement for the sub-station and own a metre strip of land within the car park.
- CE.44 1st Feb Policy Group meeting at Rad Neville’s house, discussed the Derbyshire Dales District Council comments of 30th Jan.
- CE.45 2nd Feb 2019 End of ‘Consultation Period’
- CE.44 Nick Delves & Maurice Coey revised copy of Neighbourhood Plan in two meetings on the 6th & 7th Feb.
- CE.45 11th Feb 2019 Nick Delves rang and spoke to Esther Lindley at DDDC:
- i. Asking for information about Settlement boundaries in the Derbyshire Dales District Council 2005 Local Plan
 - ii. Discussed the land owned by the Derbyshire Dales District Council known as Peats Close Car park.
 - iii. Request assistance for maps.
- CE.46 12th Feb Email from Esther Lindley to Nick Delves:
- i. Derbyshire Dales Local Plan (2005)
As part of the preparation of the 2005 Local Plan it was originally proposed that the settlement of Kirk Ireton would be classified as a ‘Protected Settlement’ with a defined Settlement Framework Boundary. It was envisaged that this would allow small scale development opportunities to arise which in turn would help to sustain existing services and facilities without necessarily having an adverse impact on the character and appearance of the settlement. However in examining the Local Plan the Inspector concluded:
“I do not consider that there is any great merit in retaining the categories of Protected Settlements and Rural Settlements, which in my view do not constitute locations that satisfy the criteria for sustainable development, and these should be deleted (together with their Settlement Framework Boundaries). I recommend that the Revised Derbyshire Dales Local Plan be modified accordingly.” (Paragraph 2.17 -Derbyshire Dales Local Plan Review Report of the Inspector)
Therefore the Adopted 2005 Local Plan did not indentify a settlement framework boundary for Kirk Ireton and the settlement was in effect washed over by countryside policy.
 - ii. Car Parking at Peats Close
As previously advised this piece of land was retained by the District Council during the time of housing stock transfer in 2002 and is therefore in the ownership of the District Council. The District Council would not be able to support a Neighbourhood Plan policy which sought to retain the land for car parking in perpetuity as it may prejudice the ability of the

District Council to utilise this area of land in the future to deliver the corporate aspirations for affordable housing.

iii. Mapping

I have spoken to be my colleague Jon Grocutt regarding the maps for the Neighbourhood Plan and will be in touch with you in due course once I have heard from him.

- CE.47 13th Feb 2019 Email from Esther Lindley to Nick Delves with attached maps. Further to our discussion regarding maps and images within the Kirk Ireton Neighbourhood Plan. Please find attached copies of the original maps supplied by our Mapping Officer Jon Grocutt. You will note that each of the maps has a key, north point, date and crown copyright reference. All of this information needs to be included when the maps are presented in the Neighbourhood Plan. With regard to the map on page 17 illustrating valued views to and from Kirk Ireton, this wasn't prepared by the District Council. Similarly this map should ideally include a key, north point and reference where the base maps has been sourced from.
- CE.48 15th Feb Policy Group meeting at Jan Hall's house, primarily discussed the Derbyshire County Council comments of 14th Jan.
- CE.49 18th Feb Nick Delves & Maurice Coey revised copy of Neighbourhood Plan.
- CE.50 1st Mar 2019 Editorial group meeting, discussed responses to the Comments by Derbyshire Dales District Council dated 30th Jan 2019.
- CE.51 8th Mar 2019 Editorial group meeting discussed the Consultation Statement.
- CE.52 11th & 20th Mar N Delves & Maurice worked on the Neighbourhood Plan and supporting documents in line with Editorial Group's edits.

**Community Engagement and Statutory Consultation
‘Summary of Activities’
Kirk Ireton Neighbourhood Plan 2019
2019-2033**

| Date | Activity | Outcomes |
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| 2 nd Apr 2014 | Parish Council initiate a Neighbourhood Plan. 2014 04 02 PC to DDDC Designate KI as NP | Letter written to Mike Hase Planning Policy Manager of DDDC asking to designate the whole of Kirk Ireton Parish as a Neighbourhood Plan area. |
| 5 th Sep 2014 | Notice given by DDDC designating the whole of the civil Parish of Kirk Ireton as Kirk Ireton Neighbourhood Plan area. 2014 09 05 DCCC KI NP Designation | Arrangements made for the first Neighbourhood Plan open meeting. |
| 29 th Oct 2014 | First Neighbourhood Plan meeting held in the Village Hall. Not minuted | Formation of a Neighbourhood Plan group. Arrangements made for a public meeting to be held to discuss this. |
| 28 th Nov 2014 | 2014 11 28 Rural Place Profile Kirk Ireton | “You can use this profile of your community to inform the development of a Community Led Plan. A Community Led Plan is an opportunity for your community to take action and improve your area based on a detailed understanding of local needs and aspirations.” |
| Dec 2014 | 2014 12 Conservation Area Appraisal Part 1 2014 12 Conservation Area Appraisal Part 2 2014 12 Conservation Area Appraisal Part 3 | Kirk Ireton Conservation Area Character Appraisal written by Derbyshire Dales District Council Conservation Department “The contents of this Conservation Area Appraisal are intended both as a guide for owners and occupiers of buildings within the conservation areas and as a guide for the Local Planning Authority.” |
| Dec 2014 – Jan 2015 | 2014 11 27 KI Village Diary Dec 2014-Jan 2015 | KI Village Diary “VERY IMPORTANT NEWS” |
| 5 th Dec 2014 – 31 st Mar 2015 | Neighbourhood Plan Grant 1 st Tranche | NP Grant Ref: NPG-00957 Award for £1,426 |
| Feb 2015 | 2015 01 25 KI Village Diary Feb 2015 | KI Village Diary “You are invited to the KIRK IRETON NEIGHBOURHOOD PLAN OPEN MEETING” |
| 19 th Feb 2015 | First public meeting held in the Village Hall 2014 11 27 KI Village Diary 2015 02 04 Flyer for KI NP Public Meeting 2015 02 04 KI NP Public Meeting Program 2015 02 06 KI NP Powerpoint Presentation 2015 02 19 0957 KI Village Hall Photo 2015 02 19 0958 KI Village Hall Photo | Public meeting attended by 70 people. Presentation by Joe Dugdale of Rural Action Derbyshire. Agreement to produce a Neighbourhood Plan. Names and addresses of all interested were collected |

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| | 2015 02 19 0967 KI Village Hall Photo 2015 02 19 0968 KI Village Hall Photo 2015 02 19 0981 KI Village Hall Photo 2015 02 19 0982 KI Village Hall Photo 2015 02 21 KI School Work 04 2015 02 21 KI School Work 11 2015 02 19 Amenities Work Group Signing-up 2015 02 19 Planning Work Group Signing-up 2015 02 19 Transport Coms Work Group Signing-up | |
| 26 th Feb 2015 | Meeting of all interested villagers, the appointment of officers and the establishment of Working Groups. 2015 02 26 KI NP Meeting Minutes | The formation of a Steering Committee. The group appointed a Chair, Deputy Chair, Treasurer and Secretary. Three working groups were set up to look at The Built Environment, Amenities and The Natural Environment. Volunteers signed up for one, or more, of the groups and a facilitator was appointed to lead each group. |
| 12 th Mar 2015 | Amenities Working group meeting 2015 03 12 Amenities Group Minutes | Compiled list of KI Village amenities. Designated special interests among group. |
| 19 th Mar 2015 | Built Environment group meeting 2015 03 19 Built Environment Minutes | Designation of issues within the Working Groups to stop replication. Designation of individuals within group to source information. |
| 20 th Mar 2015 | Natural Environment group meeting 2015 03 20 Natural Environment Minutes | Discussed the landscape and character of the parish including: Various protections, Walks and footways, Contribution to the economy, Risks to the environment. Designated data collection to individuals. |
| 24 th Mar 2015 | Neighbourhood Plan Meeting 2015 03 24 KI NP Meeting Minutes | Discussion about Constitution Finance and grants Reports from the Working Groups |
| | 2015 04 KI LSS Baseline Report | |
| Apr 2015 | 2015 03 26 KI Village Diary Apr 2015 | KI Village Diary "Following the Open Village Meeting on the 19th February the Neighbourhood Plan Steering Group has now been formally set up." |
| 9 th Apr 2015 | Built Environment group meeting 2015 04 09 Built Environment Minutes | OCSI and map information discussed. |
| 24 th Apr 2015 | Amenities Working group meeting 2015 04 24 Amenities Group Minutes | Issues discussed |
| 4 th May 2015 | Natural Environment group meeting 2015 05 04 Natural Environment Minutes | Individuals reported back on data collection. Discussed presentation on a stall at Village 'Wakes' |

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| 13 th May 2015 | Meeting to plan and adopt a constitution for the Steering Committee 2015 05 13 KI NP Meeting Minutes 2015 05 13 KI NP Constitution | Constitution adopted at this meeting. |
| 14 th May 2015 | Built Environment group meeting 2015 05 14 Built Environment Minutes | Sources of information further discussed. |
| Jun 2015 | 2015 05 25 KI Village Diary Jun 2015 | KI Village Diary Request for Aerial Photographs |
| 1 st Jun 2015 – 30 th Nov 2015 | Neighbourhood Plan Grant 2 nd Tranche | NP Grant Ref: NPG-01350 Award for £1,952 |
| 6 th Jun 2015 | Presentation of Neighbourhood Plan on a stall at the KI Village Wakes Festival 2015 06 06 3417 KI NP Wakes Stall Photo | Several people from established village families showed an interest and supplied local knowledge. Two additional people recruited to working groups. |
| 11 th Jun 2016 | Amenities Working group meeting 2015 06 11 Amenities Group Minutes | Utilities, Village Hall, Village Shop, Burials, School, Bus Service discussed. |
| 29 th Jun 2015 | Natural Environment group meeting 2015 06 29 Natural Environment Minutes | Map produced, discussed the protection of land, areas to preserve, two members of the group designated to walk round the village and take photos of views. |
| 2 nd Jul 2015 | Built Environment group meeting 2015 07 02 Built Environment Minutes | Presentation by Built Environment members of material collated including: Percentage of houses built in each century, summary of vernacular features, historic view of village development, features of other Neighbourhood Plans. Discussion about village boundaries. |
| 8 th Jul 2015 | Neighbourhood Plan Steering Group Meeting 2015 07 08 KI NP Meeting Minutes | Report from Wakes Stall. Reports from three Working Groups. |
| Aug 2015 | 2015 07 27 KI Village Diary Aug 2015 | KI Village Diary – A full front page report. “NEIGHBOURHOOD PLAN PROGRESS REPORT” |
| Sep 2015 | 2015 08 25 KI Village Diary Sep 2015 | KI Village Diary “NEIGHBOURHOOD PLAN NEXT OPEN MEETING” |
| 16 th Sep 2015 | Neighbourhood Plan Steering Group Meeting 2015 09 16 KI NP Meeting Minutes | Core objectives and the way forward. Reports from the three working groups and plan the second public meeting A second public meeting discussed: <ul style="list-style-type: none"> • Display work of the three groups • Collect ideas for a questionnaire. |

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| Oct 2015 | 2015_09_Settlement_Hierarchy_Rev3_Kirk_Ireton | Derbyshire Dales Settlement Hierarchy "This paper seeks to assess the relative sustainability of each of the main settlements" |
| Oct 2015 | 2015_09_28_KI_Village_Diary_Oct_2015 | KI Village Diary "Kirk Ireton Neighbourhood Plan OPEN EVENT" |
| 12 th Oct 2015 | Second public meeting 2015_10_10_Amenities_Church_Poster 2015_10_10_Amenities_KI_School_Poster 2015_10_10_Amenities_KICA_Poster 2015_10_10_Amenities_Luncheon_Club_Poster 2015_10_10_Amenities_Parish_Council_Poster 2015_10_10_Amenities_Village_Shop_Survey 2015_10_10_KI_NP_Open_Event_Poster 2015_10_10_Attendance_List_Open_Meeting 2015_10_10_7855_KI_NP_Open_Event_Photo 2015_10_10_7859_KI_NP_Open_Event_Photo 2015_10_10_7862_KI_NP_Open_Event_Photo 2015_10_10_7864_KI_NP_Open_Event_Photo 2015_10_10_7865_KI_NP_Open_Event_Photo 2015_10_10_7867_KI_NP_Open_Event_Photo 2015_10_10_7869_KI_NP_Open_Event_Photo 2015_10_10_7874_KI_NP_Open_Event_Photo 2015_10_10_Open_Event_Comments_Original 2015_10_10_Open_Event_Comments_Typed | 100 villagers attended the second public meeting. Work so far was put on display and villager comments were collected for analysis |
| Nov 2015 | 2015_10_25_KI_Village_Diary_Nov_2015 | KI Village Diary – A full front page report. "Over 100 Villagers at Neighbourhood Plan Open Event" |
| 5 th Nov 2015 | Amenities & Natural Environment joint group Meeting 2015_11_05_Amenities_Natural_Environment_Meeting | Look at Crich NP Questionnaire to assess for relevant material to be included into KI Questionnaire. |
| 25 th Nov 2015 | Neighbourhood Plan Steering Group Meeting 2015_11_25_KI_NP_Meeting_Minutes | Discussion about the presentation of the Questionnaire and recommendations from the Working Groups concerning content. |
| 16 th Dec 2015 | Neighbourhood Plan Steering Group Meeting 2015_12_16_KI_NP_Meeting_Minutes | Draft version of the Questionnaire produced, edits and changes agreed. Joe Dugdale advised the Steering group to write background material for the NP. |
| 18 th Jan 2016 | 2016_01_18_LP_Advisory_Committee_Appendix_2_KI 2016_01_18_LP_Advisory_Committee_Appendix_3_KI | |
| 20 th Jan 2016 | Neighbourhood Plan Steering Group Meeting 2016_01_20_KI_NP_Meeting_Minutes | Recently published Site Assessments 'SHLAA' discussed. Draft questionnaire edited. |

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| 26 th Jan 2016 – 25 th Jul 2016 | Neighbourhood Plan Grant 3 rd Tranche | NP Grant Ref: NPG-01886 Award for £1,412 |
| 24 th Feb 2016 | Neighbourhood Plan Steering Group Meeting 2016_02_24_KI_NP_Meeting_Minutes | Eight page draft copy of the Questionnaire had been piloted among ten people in the NP area who were unconnected with the NP Group. Some alteration agreed and Mac agreed to organise the printing of 400 copies. |
| Apr 2016 | 2016_03_28_KI_Village_Diary_Apr_2016 | KI Village KI Village Diary “Neighbourhood Plan Survey” |
| 1 st to 8 th Apr 2016 | Questionnaire is distributed 2016_04_KI_NP_Questionnaire 2016_03_31_KI_Questionnaire_Distribution_List | 300 questionnaires were delivered to households in the Neighbourhood Plan area with a deadline set for completion. |
| 30 th Apr 2016 | Deadline for the questionnaire completed Nick Delves has physical box with all completed 174 questionnaires stored. They can be referenced to the collated Questionnaire Data spreadsheet. | 174 questionnaires returned |
| 15 th Jun 2016 – 14 th Dec 2016 | Neighbourhood Plan Grant 4 th Tranche | NP Grant Ref: NPG-02287 Award for £2,100 |
| Jul 2016 | 2016_06_27_KI_Village_Diary_Jul_2016 | “Neighbourhood Plan Survey Thank you to everyone who completed and returned the Neighbourhood Plan Survey Forms.” |
| 28 th Jun – 16 th Jul 2016 | Data from the returned questionnaire was input into a spreadsheet. 2016_07_07_KI_NP_Questionnaire_Data.xlsx The information was collated into three presentation sheets. 2016_07_12_Questionnaire_Ranked_Answers 2016_07_12_Questionnaire_Report_Charts 2016_07_12_Questionnaire_Summary | Reports were produced based on the responses to the questions. These were put into two categories for the Steering Committee. Ranked Answers and Results. Also the results were displayed using bar and pie charts. |
| 22 nd Jul 2016 | Neighbourhood Plan Steering Group Meeting 2016_07_22_KI_NP_Meeting_Minutes | |
| 4 th Aug 2016 | Neighbourhood Plan Steering Group Meeting 2016_08_04_KI_NP_Meeting_Minutes | Review and discussion of policies put forward by Steering Committee including also the policies generated by the Conservation Appraisal |
| 6 th Sep 2016 | 2016_09_06_SHLAA_Kirk_Ireton_Sites | Strategic Housing and Employment Land Availability Assessment. Kirk Ireton section extracted from Derbyshire Dales document. |
| 15 th Sep 2016 | Neighbourhood Plan Steering Group Meeting 2016_09_15_KI_NP_Meeting_Minutes | Presentation to the Steering Committee of possible policies and discussion with Joe Dugdale about the way forward. Members were delegated to research and write various required sections. |

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| | | Policies were discussed. Layout of the NP was discussed. |
| 27 th Oct 2106 | Neighbourhood Plan Steering Group Meeting 2016_10_27_KI_NP_Meeting_Minutes | Read through of the drafts and revisions suggested. Information received on: Village, planning history, questionnaire, vision statement and community engagement. Appointment of members of the committee to act as an editorial group. |
| 17 th Nov 2016 | Editorial Group Meeting | ND, JH, RN, MC form basis of editorial group later joined by JK. All the proposed policies were discussed and it was decided which should be continued. |
| 14 th Dec 2016 | Editorial Group Meeting | Discussed proposed policies and reviewed the sections prepared so far. |
| 9 th Jan 2017 – 31 st Mar 2017 | Neighbourhood Plan Grant 5 th Tranche | NP Grant Ref: NPG- 02802 Award for £1,059 |
| 9 th Jan 2017 | Editorial Group Meeting | Meeting of editorial group policy discussions continued RN taking lead with the policies |
| 19 th Jan 2017 | Editorial Group Meeting | Meeting of editorial group to review progress Joe Dugdale invited to attend the next meeting to clarify which policies we could proceed with and if there were any other sections needed in the plan |
| 27 th Feb 2017 | Editorial Group Meeting in the Chapel, with Joe Dugdale present. | We need a section on Community Engagement JD and ND to complete this and to make a list of all the meetings held and their outcomes. We were advised by Joe not to have the proposed policy on second homes in the village. |
| 28 th Apr 2017 | Editorial Group Meeting at Rad Neville's house. | Progress is slow because of RN's work commitments it was decided that each member of the Editorial Group should prepare a policy based on the format already established by RN. |
| 23 rd May 2017 | Editorial Group Meeting at Rad Neville's house. | Parking policy and Settlement Framework policy now completed. After discussion, it was decided to drop the policy on the size of agricultural buildings as ND could find no supporting evidence for it. |
| 15 th Jun 2017 | Editorial Group Meeting at Rad Neville's house. | Village Field policy completed it was decided to add the history of the field as an appendix to the Village Plan. Policy on the Conservation Area also completed including work on unsuitable development. A new draft of the plan presented and work still ongoing |
| 2 nd Aug 2017 | ND meeting with MC | To look through and edit policies. Policies ordered and a new draft made of the |

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| | | plan and circulated to the Editorial Group |
| 28 th Aug 2017 | Editorial Group meeting at the Village Hall. | Policies re-ordered and some adaptations made. It was decided to invite Joe Dugdale to the next meeting to give his opinions on the latest draft |
| 1 st Sep 2017 | Meeting of the Editorial Group with Joe Dugdale in the Village Hall to review the latest draft of the plan. | JD advised Conservation Area could not be extended beyond its present boundary. JD to check latest Draft of KI NP against the latest draft of the DDDC Local Plan. It was agreed that, once revised, the latest Draft of the KI NP would be circulated to the wider Steering Group. ND to apply for final tranche of Locality grant money. ND to liaise with Jon Grocutt at DDDC 'Business Support' for graphic work on Kirk Ireton maps. |
| 27 th Sep 2017 – 26 th Mar 2018 | Neighbourhood Plan Grant 6 th Tranche | NP Grant Ref: NPG- 03599 Award for £1,051 |
| 27 th Sep 2017 | Neighbourhood Plan Steering Group Meeting 2017_09_27_KI_NP_Meeting_Minutes | Implemented changes suggested by Joe Dugdale Finalised the current draft and planned the date and timing of the Open Weekend. |
| 20 th Oct 2017 | Meeting in the Village Hall for those tasked with duties for the Open Weekend | Discussed the arrangements for the Open Day. Copies of the plan produced, displays printed, comment sheets prepared ready for the meeting on 4 th Nov |
| Nov 2017 | 2017_10_25_KI_Village_Diary_Nov_2017 | KI Village Diary "KIRK IRETON NEIGHBOURHOOD PLAN PUBLIC EXHIBITION 4 th and 5 th November" |
| 4 th & 5 th Nov 2017 | Open Weekend 2017_10_25_Public_Exhibition_Poster 2017_10_31_Screenshot_from_KI_Website 2017_11_05_7821_Public_Exhibition_Photo 2017_11_05_7822_Public_Exhibition_Photo 2017_11_05_7823_Public_Exhibition_Photo 2017_11_05_KI_NP_Open_Weekend_Comments 2017_11_05_KI_NP_Open_Weekend_Attendance | More than 70 villagers came to look at the latest draft of the plan many positive comments received and a few useful suggestions which were acted upon. |
| Oct 2017 13 Nov 2017 | 2017_10_Inspectors_Report_Main_Modifications 2017_11_13_Inspectors_Report_Local_Plan | Report on the Examination of the Derbyshire Dales Local Plan by Mark Dakeyne |
| 15 th Nov 2017 | Neighbourhood Plan Steering Group Meeting 2017_11_15_KI_NP_Meeting_Minutes | With Joe Dugdale when we reviewed Open Weekend, responded to any comments and planned the next steps forward |
| Dec 2017 – Jan 2018 | 2017_11_26_KI_Village_Diary_Dec_2017-Jan_2018 | KI Village Diary - page 4 NEIGHBOURHOOD PLAN An Exhibition of the Draft Neighbourhood Plan was held in the Village Hall on the 11 th and 12 th |

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| | | November. |
| 19 th Dec 2017 | Pre-submission draft of Kirk Ireton Neighbourhood Plan dated 18 th Dec 2017 to DDDC | For inspection and comments by Mike Hase at DDDC |
| 31 st Jan 2018 | Comments on the KI Draft NP by the DDDC 2018_02_01_KI_NP_Draft_with_DDDC_comments | Comments on the Draft NP in the form of annotated notes by Mike Hase to the pdf emailed to ND |
| 5 th Feb 2018 | Editorial group meeting at JH House | Discussion with notes with respect to the DDDC Comments of the 31 st Jan |
| 12 th Feb 2018 | Editorial group meeting at JH House | Discussion with respect to the DDDC Comments of the 31 st Jan |
| 22 nd Feb 2018 | Editorial group met Mike Hase at DDDC in Matlock | Discussed Mike Hase' comments and suggestions to improve the policies in the KI NP. MH made further verbal suggestions on how to improve the NP in relation to the adopted 'Local Plan' and 'Inspectors Report'. |
| 24 th Feb 2018 | Editorial group meeting at JH House | Discussion with notes with respect to the DDDC Comments of the 31 st Jan and Mike Hase' verbal suggestions to the KI NP editorial group in the meeting of 22 nd Feb. |
| 8 th Mar 2018 | Email from KI NP to DDDC | Asking Mike Hase for clarification on three issues. 'Social Housing', 'Parking' & 'The Built-up Settlement Area'. |
| 9 th Mar 2018 | Email from KI NP to DDDC | Email from Jan Hall to Dr Mark Askey DDDC Conservation Department asking for advice on KI NP Conservation Policy |
| 11 th May 2018 | Email replay from DDDC 2018_05_11_Answers_from_Mike_Hase | Detailed email from Mike Hase with responses to the three issues within the KI NP email of 8 th Mar |
| 18 th May 2018 | Editorial group meeting at KI Village Hall | Joe Dugdale present. Discussed content of Mike Hase responses in email of 11 th May. Changed 'Parking'. Merged two Policies 1 & 5 and deleted 'Village Field' |
| 25 th May 2018 | Editorial group meeting at MC House | To discuss amalgamated Policies 1 & 5 and re-written version retaining original information with additional material in relation to Mike Hase emailed responses |
| 5 th Jun 2018 | Email response from DDDC 2018_06_05_DDDC_Email_Conservation_Answer | From Esther Lindley DDDC responding to the email from J Hall to Dr Mark Askey (DDDC Conservation Officer) of 9 th Mar 2018 concerning the NP 'Conservation Policy' |
| 12 th Jun 2018 | Editorial group meeting at Village Hall | Discussed changes and additions to Conservation policy in light of comments from Conservation Dept |

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| 26 th Jun 2018 | ND & MC at MC House | Update the Draft Plan with recent edits by editorial group |
| 16 th Jul 2018 | Editorial group meeting at JH House | Editorial group read through plan, MC to make changes needed |
| 31 Jul 2018 | Email from Jon Grocutt 2018 07 31 Car Park Map from Jon Grocutt | With map of village car parks. |
| 20 th Aug 2018 | Editorial group meeting at JH House | Editorial group to discuss Policies 2 & 4 |
| 30 th Aug 2018 | Editorial group meeting at Village Hall | Editorial group to discuss Policy 4 |
| 5 th Sep 2018 | ND & MC at MC House | |
| 5 th Sep 2018 | Kirk Ireton Pre-submission Document and Appendices. | Date of final edits and publication for the 'Consultation Period' |
| 11 th Sep 2018 | Email sent by N Delves to Mrs Jackson KI Clerk 2018 09 11 Janice Acknowledgement | Requesting a body of text and email to be sent out from KI Parish Council with copy of the KI Neighbourhood Plan. The email also contained a list of recipients. |
| 10 th Oct 2018 | Historic England reply with letter 2018 10 12 Historic England Comments | Recommendation to consult with Derbyshire County Council archaeological advisory service. |
| 15 th Oct 2018 | Email received from Esther Linley of DDDC 2018 10 15 From Esther Lindley | |
| 16 th Oct 2018 | Natural England reply with letter 2018 10 16 Natural England Letter | No specific comments |
| 24 th Oct 2018 | ND & MC at MC House | |
| 24 th Oct 2018 | Email from N Delves to Esther Lindley 2018 10 24 Email to Esther Lindley | Questions about appropriate date to start 'Consultation Period' |
| 7 th Nov 2018 | Carsington Visitor Centre reply 2018 11 07 Carsington Visitor Centre | Will inform all site managers and other businesses on site. |
| 7 th Nov 2018 | English Heritage reply 2018 11 07 English Heritage Acknowledgement | Automatic |
| 8 th Nov 2018 | Ambulance Service reply 2018 11 08 Ambulance Service | Automatic |
| 7 th – 13 th Nov | Several emails Esther Lindley and Nick Delves 2018 11 13 Esther Lindley | Recommendations and confirmation of relevant bodies consulted |
| 12 th Nov 2018 | Environment agency reply 2018 11 12 Environment Agency | Has passed on enquiry to 'Sustainable Places' team |

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| 14 th Nov 2018 | Public Notice published in 'Ashbourne News' 2018_11_07_Ashbourne_News_Notice_KI_NP | |
| 19 th Nov 2018 | Start of Consultation Period | Consultation Period 19 th Nov 2018 – 14 th Jan 2019 |
| 25 th Nov 2018 | Village Diary 2018_11_25_Village_Diary_Nov_2018 | Village Diary 1 st page |
| 6 th Dec 2018 | Severn Trent reply 2018_12_06_Severn_Trent_Letter | No specific comments to make. |
| 18 th Dec 2018 | Email from Esther Lindley to N Delves 2018_12_18_Esther_Lindley | Recommending further actions and an extension of the Consultation Period. |
| 7 th Jan 2019 | Email sent to Kirk Ireton mailing list 2019_01_07_KI_NP_Open_Event | Informing of an extension to the 'Consultation Period' deadline to 2 nd Feb 2019. |
| 14 th Jan 2019 | Email with comments from David Dale at DCC 2019_01_14_DCC_Comments | DCC Comments |
| 18 th Dec 2018 | Email from Esther Lindley 2018_12_18_Esther_Lindley | Recommending further action |
| 20 th Jan 2019 | Poster sent by email to Kirk Ireton mailing list 2019_01_20_NP_Open_Event_Poster | Email sent to Kirk Ireton mailing list. |
| 26 th Jan 2019 | KI NP Open Event 2-5pm 2019_01_26_KI_NP_Open_Event_Comments.pdf 2019_01_26_KI_NP_Open_Event_Comments.doc 2019_01_26_0452_Open_Event_Photo.jpg 2019_01_26_0453_Open_Event_Photo.jpg 2019_01_26_0454_Open_Event_Photo.jpg 2019_01_26_0455_Open_Event_Photo.jpg 2019_01_26_0456_Open_Event_Photo.jpg | Attended by 28 Kirk Ireton residents 15 written comments received |
| 28 th Jan 2019 | Email with attachments from Esther Lindley 2019_01_30_DDDC_KI_NP_Comments.eml 2019_01_30_DDDC_KI_NP_Letter.docx 2019_01_30_DDDC_KI_NP_Comments.docx 2019_01_28_DDDC_L_Cheong.docx | DDDC Letter, Comments & Draft Equality Impact Assessment. |
| 31 st Jan 2019 | Email with attachment from Aled & Dom Edwards 2019_01_31_Aled_Dom_Edwards_Comments | Letter with comments |
| 1 st Feb 2019 | KI NP Policy Group meeting at Rad Neville's house. | Discussed and decided responses to DDDC Comments |
| 2 nd Feb 2019 | End of Consultation Period | Consultation Period 19 th Nov 2018 – 2 nd Feb 2019 |
| 6 th Feb 2019 | ND & MC at MC House | Implement agreed amendments to NP by Policy Group in light of the DDDC, DCC & public comments |

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| 7 th Feb 2019 | ND & MC at MC House | Implement agreed amendments to NP by Policy Group in light of the DDDC, DCC & public comments |
| 15 th Feb 2019 | Editorial group meeting at JH House | Discuss and decided responses to DCC Comments |
| 18 th Feb 2019 | ND & MC at MC House | Implement agreed amendments to NP by Policy Group in light of the DDDC, DCC & public comments |
| 1 st Mar 2019 | Editorial group meeting at Rad Neville's house | Discuss and decided responses to DDDC Comments |
| 8 th Mar 2019 | Editorial group meeting at JH House | Discussed the 'Consultation Statement'. |
| 11 th Mar 2019 | ND & MC at MC House | Edit and harmonise NP documents |
| 20 th Mar 2019 | ND & MC at MC House | Edit and harmonise NP documents |